

Title:	Mentor Program Policy	Page 1 of 2
Number:	GLACLP Policy 007	Effective Date: 07/01/2015

**OBJECTIVE**

To provide a standard for the Great Lakes Association of Child Life Professionals (GLACLP) Mentor Program.

**SCOPE**

All members of the GLACLP.

<b>POLICY</b>
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**POLICY**

The purpose of the GLACLP Mentor Program is to provide mentorship to students who are committed to a course of study and practical experience that is aligned with the Child Life Council (CLC) certification standards. This program also provides a Certified Child Life Specialist (CCLS) with the opportunity for professional development through supporting a future CCLS.

Executive board liaisons (CCLS Member-at-Large & Student Member-at-Large) will collect applications for program, match Certified Child Life Specialists (CCLS) with students, and encourage and assist in facilitating the mentor/student relationship throughout the year.

**GENERAL GUIDELINES**

- I. The CCLS Member-at-Large and Student Member-at-Large shall serve as the executive board liaisons to the Mentor Program.
- II. Executive board liaisons will distribute a call for applications through the GLACLP website, Facebook page, and email newsletter. Liaisons will collect and review all mentor and mentee applications
- III. Applicants must complete application in its entirety and follow deadlines set forth by the executive board liaisons for application submission in order to be considered for the program.
- IV. Program participants must be current members of the GLACLP.
- V. Participating child life specialists must maintain certification through the Child Life Council.
- VI. Participants must commit to contacting their mentor or mentee at least once a month throughout the duration of the program session.
- VII. The GLACLP Student Member-at-Large will review all student applications. The GLACLP CCLS Member-at-Large will review all mentor applications.
- VIII. Board liaisons will discuss applications and match mentors with mentees. Pairs will be matched based on:
  - a. Interests
  - b. Experience
  - c. Location
- IX. Pairs may not be matched if:
  - a. The student has a pre-existing relationship with an individual, based on hospital experiences provided in the application.
  - b. The student indicates future plans to complete internship at a mentor's organization. This is to ensure a professional student/internship coordinator relationship.
- X. Child life specialists may mentor up to two students during one program session.
- XI. Board liaisons will communicate with program participants monthly to provide discussion prompts.
- XII. Board liaisons will collect a program survey at the end of the 9 month program from program from participants and communicate with GLACLP executive board to provide ongoing assessment of program.

**ADMINISTRATIVE RESPONSIBILITY**

Sponsor: **Conference Planning Committee**

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Executive Board: President, CCLS Member-at-Large, Student Member-at-Large

APPROVAL SIGNATURE(S)

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Title

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Date

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Title

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Date

**REVIEW DATE**  
**12/01/2017**